

ACSEP Terms and Conditions

Iverson Trust delivers a unique, comprehensive 8-day course – the Advanced CSE Practitioner – ACSEP – for professionals working with families who want to develop their skills and understanding of child sexual exploitation and its impact on families.

Informed by over 25 years working with affected families, the ACSEP course is taught by Iverson Trust staff; Dr Sarah Hall, Stuart Piper, affected parents and leading experts from the fields of social work, police, academia and lived experience.

ACSEPs will be specialists in their field, equipped with a broad knowledge of CSE and armed with a toolkit of methods to support affected families and support investigations through to prosecution.

Course Content

The course will cover:

- The latest research on trauma informed practice
- Best practice in working with marginalised groups
- Cutting edge practical skills in how to support affected families from disclosure through to the court process
- Relational Safeguarding Model
- Contextual safeguarding
- Intersectionality
- Victim blaming
- Intersectionality
- Adultification
- Social media
- Disruption of offenders

The course is a 8 day commitment, spread over two blocks of four days.

Module 1: Working with CSE affected families

Module 2: Victim Blaming and supporting families through the criminal justice system

Module 3: Multi agency working and online exploitation

Iverson Trusts requests that cameras are to remain on during the course. When the course is delivered by Parent Speakers we insist cameras remain on. If delegates do not have their cameras on they will be asked to wait in the virtual lobby.

Who is the course for?

The course is aimed at professionals with experience of working in CSE, in roles such as:

Social Worker, Detective Police Officers, Youth Worker
Family Intervention Officer, Family Support Worker
Independent CSE Worker
Missing from Home Specialist
PSCOs/PCs with CSE specialism
Care Home Staff
DSLs
Voluntary Sector

Assessment and Accreditation

Candidates are assessed through a mixture of presentations, online assessments and assignments. A reading list is sent out prior to the course start date.

All those who pass the course will be invited to join our register of ACSEPs and will benefit from ongoing support and information from Iverson Trust.

Course Dates and Times

The ACSEP courses take place via Teams

ACSEP

Day 1 – 4 13/01/2025 to 16/01/2025

Day 5 – 8 10/02/2025 to 13/02/2025

The course starts at 9.30am and finishes no later than 2.30pm on each day of the training except for day 4 & 5 which finish at a slightly later time of 4.00pm. Assessments are undertaken by the delegates at the end of each module with a one-month deadline for submission. Delegates are also expected to complete a 10 minute presentation to the cohorts at the end of week 2.

Course Fees

The cost of the ACSEP course is £685

The course fee includes:

- Electronic material and presentations

Course Locations

The course is delivered online via Teams. You will need a reliable internet connection a quiet place to work from. Attendees must join from their own computer and not on a shared device with other delegates.

Maximum Numbers

Each course has a maximum number of 30 delegates.

There is a limit to one person per device. We do not permit the sharing of devices while the ACSEP training is in progress.

Expression of Interest

Once the ACSEP course is full, your name can be added to the Expression of Interest list and you will be offered a place on the next available course. In the event of cancellation, a place will be offered to the next person on the waiting list. To be added to the waiting list, please send us an email, stating your expression of interest to info@iversontrust.org.uk.

We will inform you when the next dates are announced for this event and if there are any cancellations in the interim. All Expressions of Interest will receive a priority booking form before the course is marketed to the wider network.

Terms and Conditions

The independent awarding body, NCFE, accredits this course and you will be required to successfully complete each of the three modules. Places will only be provided to candidates whose employers have agreed to pay the full course fees.

If you are unable to attend any of the dates shown, please let us know as soon as possible. We will do our best to provide you with alternative dates where possible, but this is dependent on availability. It is important to note, that as our courses are often fully booked, you may have to wait to attend any modules you have missed with an alternative cohort. Therefore, we strongly suggest that you make every effort to attend each module

on the dates given, unless there are extenuating circumstances which prevent you from attending.

Certificates of accreditation will only be awarded to those who have successfully completed all three modules.

Plagiarism and Misuse of Artificial Intelligence (AI)

All materials and resources given within this course are for the sole use of the delegate and remain the property of Iverson Trust. No reproduction of any of the training materials can be reproduced without written agreement from Iverson Trust.

All work submitted by delegates must be written in their own words. The assignments are assessed on the ability of delegates to evidence their understanding of the topic. Learners must submit work which is their own, and that submitting work which is not their own, and/or which shows other AI misuse, will be investigated for potential malpractice and could result in disqualification from an assessment, or qualification overall.

Further information on the misuse of AI can be found at:

<https://www.ncfe.org.uk/customer-and-learner-support/centre-assessment-support/use-of-artificial-intelligence-ai/>

Data Protection

Personal information records of each delegate will be kept on file in line with Iverson Trust's data protection policy.

Cancellation, Refund and Substitution Policy

Due to the demand for Iverson Trust training courses, workshops and masterclasses and the volume of pre-course preparation, the following cancellation and substitution policy will apply once bookings have been made:

- Cancellations must be received by Iverson Trust in writing
- More than 21 days prior to the training:

You may cancel your registration and receive a full refund. Alternatively, you may request to be transferred to a different course or the next module of the same course

- Less than 21 days prior to a course start date:

You will be charged the full course fee. You may not transfer to a different course or to the next offering of the same course. You can however avoid being charged the full course fee by substituting a candidate at any time prior to the start date of the course.

- If you fail to attend without notification, the full course fee will still be charged.
- If you have started the course, or are part way through the course, there can be no refund.
- To substitute someone in your place, send a request in writing or via email to Iverson Trust with the following information:

- o Full name of substitute
- o Address
- o Phone number
- o Email address

- Substitution requests can be made up until the day of the course, but it is your responsibility to pass on any course materials you have received to the person who will be attending. If materials are not passed on, an additional materials fee will be charged. If the substitution request is made up to 21 days prior to the start date of the course, all course materials will be sent directly to your substitute.
- If you have started the course, or are part way through the course, there can be no substitution of your place.

If you need further information or clarification on any of the terms and conditions please email training@iversontrust.org.uk